

Springdale Park Elementary

Date: **August 18, 2025**

Time: **3:00**

Location: **YouTube Live**

Rutland Conference Room

I. Call to order: **3:11**

II. Roll Call

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Dr. Toney	Present
Parent/Guardian	David Reed	Present
Parent/Guardian	Kyle Snyder	Present
Parent/Guardian	Batya Smith	Present
Instructional Staff	Katy Allen	Present
Instructional Staff	Shenise White	Present
Instructional Staff	Leila Montgomery	Present
Community Member	Kim Bishop	Present
Community Member	Jenne Claiborne	Present
Swing Seat	Nicole Griffin	Present
Student <i>(High Schools)</i>		

Quorum Established: **Yes**

III. Action Items *(add items as needed)*

- a. **Approval of Agenda:** Motion made by: **Bishop**; Seconded by: **White**
Motion Passes Unanimously
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*
Motion made by: **Bishop** ; Seconded by: **Reed**
Motion Passes Unanimously
- c. **Fill Open Community Member Seat- Janie Claiborn**
- d. **Fill Open Swing Seat – Nicole Griffin**
- e. **Election of Officers and Representatives**
 - i. **Chair -Katy Allen**
 - ii. **Vice-Chair -Kyle Snyder**

iii. **Secretary -Leila Montgomery**

iv. **Cluster Representative -Shenise Whie**

f. **Review and Approve Public Comment Protocol**

We'd love for you to join us at our GO Team meetings to learn more about how Springdale Park Elementary is run and to share any thoughts, ideas, or concerns you may have.

Our GO Team meetings are open to everyone, and we set aside specific times for public comments during 4 of our 8 meetings each year. You'll find the exact times listed on each meeting agenda, but generally, we offer a 10-minute public comment session at the beginning and another at the end of those meetings.

Here's how it works:

- Sign up at the door before the meeting if you'd like to speak.
 - For virtual meetings, email the principal or GO Team Chair to get the link.
 - Each speaker will have 2 minutes to share their thoughts so everyone gets a turn.
- Public comment is a time for our GO Team to listen and gather input—not a time for back-and-forth discussion—so they can follow up later if needed.
- If you ever have questions or ideas, you can also reach out to any GO Team member before or after a meeting.

Motion made by: [Bishop](#) ; Seconded by: [Snyder](#)

[Motion Passes Unanimously](#)

g. **Set GO Team Meeting Calendar** [Passes Unanimously](#)

8/18/25	3:00 PM
9/15/25	3:00 PM
10/27/25	3:00 PM
12/08/25	3:00 PM
01/26/26	3:00 PM
02/09/26	3:00 PM
03/09/26	3:00 PM

04/20/26	3:00 PM
----------	---------

Review, Confirm/Update, and Adopt GO Team Meeting Norms

- This is a meeting of the Go Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.
- We will be fully present
- We will follow the agenda as noticed to the public and stay on task
- We will be respectful of each other at all times
- We will be open-minded
- We will invite and welcome contributions from every member and listen to each other
- We will respect all ideas and assume good intentions
- We will approach differences of opinion with curiosity

Motion made by: [Reed](#); Seconded by: [Bishop](#)

Motion [Passes Unanimously](#)

IV. Discussion Items

a. **Discussion Item 1:** Stakeholder Engagement at School

The team discussed strategies to increase parent and community engagement. Ideas included using paper bracelets and stickers as reminders for parents, creating a QR code linked to a form for input and suggestions, and sharing school information through community QR codes on Next door and at local Pre-K programs. The team also considered reaching out to volunteer organizations to strengthen community connections.

V. Information Items *(add items as needed)*

- a. **Principal's Update-** Dr. Toney shared some of the great things we have been doing at SPARK including gardening on the rooftop garden, STEAM tasks, and 3rd grade already had their first in school field trip. See presentation for photos. At the date of our meeting we have 422 students enrolled and had 412 projected.
 - i. **District's Personal Electronic Device Policy-** APS's PED policy is to have personal electric devices up and away. There is a board policy that aligns with a new state law that will be implemented in the 26-27 school year. This policy includes smartwatches, phones, tablets, and headphones.
 - ii. **Our PED implementation-** SPARK's policy is that phones and smartwatches should be "Away for the Day." If a student needs to

contact a parent they can go to the front office and use the telephone. If a parent needs to contact a student they can contact the front office.

b. **APS Forward 2040- Comprehensive Long-Range Facilities Plan Task Force Update**

Task Force member Katy Allen provided an update on the group's work. She explained the process the task force has followed to review data, explore options, and engage in planning conversations. She also shared how stakeholders can access information about the Long-Range Facilities Plan. Draft options are expected to be available during the week of the 18th. A public meeting is scheduled for August 25.

VI. Announcements

G3 Summit is Saturday September 27

New Go Team Member Training and Orientation

VII. Adjournment

Motion made by: [Reed](#); Seconded by: [Snyder](#)

Motion Passes Unanimously

ADJOURNED AT 4:25P M

Minutes Taken By: [Katy Allen](#)

Position: [\[Insert Officer Position or GO Team Member\]](#)

Date Approved: [9/15/25](#)